

Target Archery: Activity Risk Assessment

Function:	Target Archery	Club:	Marshland Archers
Location/site of activity:	Marshland Hall Smeeth Road, Marshland St James Wisbech, Cambs PE14 8JB	Date Assessment carried out:	03 rd October 2020
Groups at risk:	Club Members (Archers), Spectators	Version Number:	Version 01
Persons carrying out assessment:	Name:	Positions:	
	Rob Lucas	Chairman	
Approved by:	Bryan Coates	Vice Chairman	
Date of acceptance and publication:	10 October 2020	Planned review date:	On-Going depending on Government & AGB Guidelines

Target Archery: Activity Risk Assessment

Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
The normal hazards of Archery	Body injury	Archers and Spectators	3	1	4	The Normal Rules of Shooting will be applied. (See: Range Risk Assessment)	2
Symptomatic The Archer has Symptoms of COVID-19 or other infectious disease	Risk of Infection to other people	All	3	3	6	Archers or Family members of the Archer MUST refrain from coming to the Archery Range. Government Guidance Must be Followed	2
I have had symptoms of COVID-19	Risk of Infection to other people	All	3	3	6	Archer MUST refrain from coming to the Archery Range and Facilities for at least 7 Days.	2
Someone in my family is symptomatic with COVID-19 but I am well.	Risk of Infection to other people	All	3	3	6	Archer MUST refrain from coming to the Archery Range and Facilities for at least 14 Days.	2
Cross Contamination: between bosses	Risk of Infection to other people	All	3	3	6	2 x bosses are to be placed on 2m centres from outer walls and then 1 x boss in the middle (approx. 2.7m) travelling up the Archery Range. This provides a minimum 2.5m safe space between Bosses and Archers.	2

Target Archery: Activity Risk Assessment

Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
Cross Contamination: Key Lock	Risk of Infection to other people	All	3	1	4	The First arrival MUST clean the key lock with provided antibacterial cleaner and blue roll. The same applies to the last person who leaves.	2
Cross Contamination: Toilet Facilities	Risk of Infection to other people	All	3	3	6	Toilet Facilities may be used in accordance with the venue owners' guidelines. However, the person using the toilet MUST sanitise their hands and disinfect any equipment on returning to the shooting range.	2
Cross contamination: Faces and Target Pins	Risk of Infection to other archers.	All	3	1	4	Archers will be shooting in groups of 6 for the duration of indoor shooting. Target face and pins MUST BE disinfected before and after each session and between each group change over.	2

Target Archery: Activity Risk Assessment

Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
Solitary Archer (or Family Unit at Same Distance) per Boss.	Some risk of infection from cross contamination, from Boss to Target Faces, Pins and then Person	All	2	2	4	<ul style="list-style-type: none"> Solitary / family unit archer to remain in their own group and lane at all times. Own equipment to be used. Do not Share Equipment The venue management has provided Hand Sanitiser to be used on arrival and before setup by all archers and accompanying guests. Disinfectant to be used before placing faces, pushing or pulling target pins and clearing faces and pins from boss in between group changeovers. Adherence with this Risk Assessment. <p>Archers MUST bring their own equipment disinfected and ready to shoot (quivers, chest guard, arm guard, etc) already worn, face masks MUST always be worn indoors unless you are exempt.</p>	2

Target Archery: Activity Risk Assessment

Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
Moving bosses to new distances	Body injury, muscle strain, splinters. Cross Contamination.	All	2	1	3	Working or Cloth gloves are to be utilised when moving bosses. Gloves help prevent splinter penetration and support reduction in cross contamination.	2
Equipment left behind by Archers who have left the Range	Cross contamination from Target Pins and Faces.	All	2	1	3	Any and All Target Faces, Pins and associated Boss associated equipment left by Archers will be stored in container and not re-used for a MINIMUM OF 72-HOURS .	2
Becoming ill whilst on the Archery Range.	Infection may be passed to another Archer and their families etc	All	3	1	4	Should you become ill whilst you are at the Archery Range, you MUST inform a senior committee member IMMEDIATELY and without delay, leave the Range and go home. Please arrange urgent support should you find yourself seriously sick whilst you are at the range. Then follow the Government / NHS Guidelines on dealing with symptoms. https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/	2

Target Archery: Activity Risk Assessment



Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
Cross contamination: Carparking	Infection may be passed to another Archer and their families etc	All	3	1	4	Utilise online booking system to minimise the number of visitors onsite. All visitors to use the provided hand sanitiser and if concerned, to clean car door handles with antibacterial cleaner.	2
Cross contamination: Found Lost Arrows	Infection may be passed to another Archer and their families etc	All	1	2	3	Archers to shoot at their own sensible and comfortable distance to reduce arrows falling into other(s) lane. Found arrows to be cleaned with antibacterial cleaner and stored in the container, separated from any other equipment and notify the club committee where an announcement will be made to find the owner.	2
Large gatherings	Infection may be passed to another Archer and their families etc	All	3	1	4	Archers to use booking system and will be restricted to fixed number groups to limit the number of archers and guests at once. Shooting slots to be limited to 45mins allowing 5 mins between group change overs. A one-way system will be adopted for collecting arrows as well as entering and exiting the hall.	2

Target Archery: Activity Risk Assessment

Hazards	Consequences	Who is at risk	Severity	Like-likelihood	Risk	Control Measure	Risk with Control Measure
Club Equipment – Loan	Infection may be passed to another Archer and their families etc	All	3	1	4	All club bows, arrows, etc. Will be allocated by a club committee or coach and recorded and DISINFECTED BEFORE AND AFTER USE . All archers to use the same equipment at each session and no crossover will be allowed.	2
Club Equipment – Coaching	Infection may be passed to another Archer and their families etc	All	3	1	4	All club bows, arrows, etc. Will be allocated by a club committee or coach and recorded and DISINFECTED BEFORE AND AFTER USE . All archers to use the same equipment at each session and no crossover will be allowed.	2

Target Archery: Activity Risk Assessment

The risk of this Range is assessed as - Low			Average Risk Level	2.00		
Risk Calculation Matrix						
Severity	Description	Likelihood	Description			
1	Slightly Harmful	1	Highly Unlikely			
2	Harmful	2	Unlikely			
3	Extremely Harmful	3	Likely			
Risk Classification						
Note: Risk = Likelihood + Severity			Severity			
			1	2	3	
Likelihood			3	4	5	6
			2	3	4	5
			1	2	3	4
Risk Classification and Action						
Designation	Classification	Action				
5 to 6	Unacceptable	This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced.				
4	Tolerable	Shooting can continue as long as all control measures are in place and observed				
2 to 3	Low	Little or no risk				

Name	Role	Signature	Date
Rob Lucas	Chairman		11-10-2020
Bryan Coates	Vice Chairman		11/10/2020