

Target Archery: Activity Risk Assessment

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| Function: | Target Archery | Club: | Marshland Archers |
| Location/site of activity: | The Paddock Middle Drove Paddock, Middle Drove, Marshland St. James, WISBECH PE14 8JW | Date Assessment carried out: | 23 rd May 2020 |
| 6Groups at risk: | Club Members (Archers), Spectators | Version Number: | Version 01 |
| Persons carrying out assessment: | Name: | Positions: | |
| | Rob Lucas | Chairman | |
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| Approved by: | Bryan Coates | Vice Chairman | |
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| Date of acceptance and publication: | 23 rd May 2020 | Planned review date: | On-Going depending on Government & AGB Guidelines |

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| Hazards | Consequences | Who is at risk | Severity | Like-likelihood | Risk | Control Measure | Risk with Control Measure |
|--|-----------------------------------|------------------------|----------|-----------------|------|---|---------------------------|
| The normal hazards of Archery | Body injury | Archers and Spectators | 3 | 1 | 4 | The Normal Rules of Shooting will be applied. (See: Range Risk Assessment) | 2 |
| Symptomatic The Archer has Symptoms of COVID-19 or other infectious disease | Risk of Infection to other people | All | 3 | 3 | 6 | Archers or Family members of the Archer MUST refrain from coming to the Archery Range. Government Guidance Must be Followed | 2 |
| I have had symptoms of COVID-19 | Risk of Infection to other people | All | 3 | 3 | 6 | Archer MUST refrain from coming to the Archery Range and Facilities for at least 7 Days. | 2 |
| Someone in my family is symptomatic with COVID-19 but I am well. | Risk of Infection to other people | All | 3 | 3 | 6 | Archer MUST refrain from coming to the Archery Range and Facilities for at least 14 Days. | 2 |
| Cross Contamination: between bosses | Risk of Infection to other people | All | 3 | 3 | 6 | Bosses are to be placed on 5 metre tram lines travelling up the Archery Range. This provides a safe 3 metre space between Bosses and Archers when either solitary shooting or family units when using two adjacent bosses placed either side of the same tram line. | 2 |

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| Cross Contamination: Gates, Key Lock and Gated Area | Risk of Infection to other people | All | 3 | 1 | 4 | The First arrival MUST clean the key lock and gated area with provided antibacterial cleaner and blue roll. The same applies to the last person who leaves. | 2 |
| Cross Contamination: Toilet Facilities | Risk of Infection to other people | All | 3 | 3 | 6 | Toilet Facilities are out of bounds. Toilet Facilities may be used in emergencies ONLY . However, the person using the toilet MUST disinfect the facility, their hands and their equipment after use. | 2 |
| Cross contamination: Faces and Target Pins | Risk of Infection to other archers. | All | 3 | 1 | 4 | Archers will be provided an initial (new) target face and a set of Pins for use going forward. Archers MUST purchase and bring their own Faces and Target Pins to the Range thereafter. No Target Faces or Target Pins will be available at the Range or left on site or attached to the Bosses | 2 |

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| Solitary Archer (or Family Unit at Same Distance) per Boss. | Some risk of infection from cross contamination, from Boss to Target Faces, Pins and then Person | All | 2 | 2 | 4 | <ul style="list-style-type: none"> Solitary / family unit archer to remain on their own lane at all times. Own equipment to be used. Do not Share Equipment Club to provide Hand Sanitiser to be used on arrival and before setup by all archers and accompanying guests. To be used before placing faces, pushing or pulling target pins, pulling arrows and clearing faces and pins from boss. Adherence with this Risk Assessment. <p>Archers MUST bring their own Faces and Target Pins to the Range. (Target Pin Packs can be purchased online from Archery Retailers. Ask for JVD or Beiter Pinch Target Pins).</p> | 2 |
| Moving bosses to new distances | Body injury, muscle strain, splinters. Cross Contamination. | All | 2 | 1 | 3 | Working or Cloth gloves are to be utilised when moving bosses. Gloves help prevent splinter penetration and support reduction in cross contamination. | 2 |

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| Equipment left behind by Archers who have left the Range | Cross contamination from Target Pins and Faces. | All | 2 | 1 | 3 | Any and All Target Faces, Pins and associated Boss associated equipment left by Archers will be removed and discarded to waste | 2 |
| Becoming ill whilst on the Archery Range. | Infection may be passed to another Archer and their families etc | All | 3 | 1 | 4 | Should you become ill whilst you are at the Archery Range, you MUST inform a senior committee member IMMEDIATELY and without delay, leave the Range and go home. Please arrange urgent support should you find yourself seriously sick whilst you are at the range. Then follow the Government / NHS Guidelines on dealing with symptoms. https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/ | 2 |
| Cross contamination: Carparking | Infection may be passed to another Archer and their families etc | All | 3 | 1 | 4 | Implement online booking system to minimise the number of visitors onsite. Carparking to be in bays 2m part. All visitors to use the provided hand sanitiser and if concerned to clean car door handles with antibacterial cleaner. | 2 |

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| Cross contamination: Found Lost Arrows | Infection may be passed to another Archer and their families etc | All | 1 | 2 | 3 | Archers to shoot at their own sensible and comfortable distance to reduce lost arrows. Found arrows to be cleaned with antibacterial cleaner and held by archer separated from their own equipment and notify the club committee where an announcement will be made to find the owner. | 2 |
| Large gatherings | Infection may be passed to another Archer and their families etc | All | 3 | 1 | 4 | Archers to use online booking system to limit the number of archers and guests at once. Shooting slots to be limited to 1h 45mins allowing 15 mins between slots. | 2 |
| Club Equipment – Loan | Infection may be passed to another Archer and their families etc | All | 3 | 1 | 4 | All club bows, arrows, etc. NOT to be loaned out. All archers to use their own equipment. | 2 |
| Club Equipment – Coaching | Infection may be passed to another Archer and their families etc | All | 3 | 1 | 4 | All coaching suspended until infection rating becomes acceptable | 2 |

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| The risk of this Range is assessed as - Low | | | Average Risk Level | 2.00 | |
|--|-------------------|--|---------------------------|-------------|---|
| Risk Calculation Matrix | | | | | |
| Severity | Description | Likelihood | Description | | |
| 1 | Slightly Harmful | 1 | Highly Unlikely | | |
| 2 | Harmful | 2 | Unlikely | | |
| 3 | Extremely Harmful | 3 | Likely | | |
| Risk Classification | | | | | |
| Note: Risk = Likelihood + Severity | | | Severity | | |
| | | | 1 | 2 | 3 |
| Likelihood | | 3 | 4 | 5 | 6 |
| | | 2 | 3 | 4 | 5 |
| | | 1 | 2 | 3 | 4 |
| Risk Classification and Action | | | | | |
| Designation | Classification | Action | | | |
| 5 to 6 | Unacceptable | This situation is not tolerable. Shooting shall not start or be continued until the risk has been reduced. | | | |
| 4 | Tolerable | Shooting can continue as long as all control measures are in place and observed | | | |
| 2 to 3 | Low | Little or no risk | | | |

| Name | Role | Signature | Date |
|--------------|---------------|---|------------|
| Rob Lucas | Chairman |  | 12/06/2020 |
| Bryan Coates | Vice Chairman | <i>bcoates</i> | 11/06/2020 |
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